

HENSHAW PARISH COUNCIL



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Notice is hereby given that the Annual Meeting of the Henshaw Parish Council will be on Tuesday 6 May 2025 at 7.00pm in the Bardon Mill & Henshaw Village Hall. All welcome.

AGENDA

1. Introduction and Welcome to the Annual Meeting

2. Apologies for Absence

3. Members Acceptance of Office

4. Election of Officers

4.1 To elect the Chair of the Council and receive the Declaration of Acceptance of Office.

4.2 To elect the Vice Chair of the Council and receive the Declaration of Acceptance of Office.

5. Councillor Vacancy

Update by Clerk.

6. Statutory Documentation

To receive and agree the revised documentation which has been amended and updated to meet with current guidance and regulations:

6.1 Standing Orders.

6.2 Code of Conduct for Members.

6.3 Register of Members Interests.

6.4 Risk Assessment.

6.5 Data Protection Registration.

6.6 Asset Register.

6.7 Complaints Policy.

6.8 Freedom of Information Requests.

6.9 Public Participation at Council Meetings.

6.10 Equality and Diversity Policy.

6.11 Civility and Respect Pledge.

7. Chairman's Report

Chairman's report on the activities of the Council in 2024/25 and aspirations for 2025/26.

8. Capital Programme

To consider and approve a Capital Programme of Works and Schemes over the next two years.

9. Annual Governance and Accountability Return for 2024/2025

Report by Clerk

10. Council Insurance

To consider and approve the renewal quotes and policy for the Councils insurance.

11. Member/s to Provide Updates from Outside Bodies

11.1 Henshaw School.

11.2 Bardon Mill & Henshaw Village Hall.

11.3 Northumberland National Park Authority.

M. A. Smith Michael Anthony Smith (Clerk)