



# LYNEMOUTH PARISH COUNCIL ALLOTMENTS COMMITTEE

Telephone: 07976961070  
e-mail: [lynemouthparishcouncil@hotmail.co.uk](mailto:lynemouthparishcouncil@hotmail.co.uk)  
Website: [northumberlandparishes.uk/lynemouthparishcouncil](http://northumberlandparishes.uk/lynemouthparishcouncil)  
Chair: Cllr. Gillian Thompson MBE



## NOTICE OF MEETING

I hereby give notice that a meeting of the above-named Allotments Committee will be held in Lynemouth Welfare Pavilion, Park Road, Lynemouth, Northumberland, NE61 5XL, commencing at **7.00 p.m.** on

**Tuesday 16<sup>th</sup> December 2025**

All members of the Allotments Committee are summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder.

*Graeme Popay*

Mr. Graeme Popay  
Clerk to the Council

## PUBLIC PARTICIPATION

Members of the public are invited to make representations or ask questions relating to the business on the agenda. They are welcome to stay and observe but will not be able to join in the discussions unless invited to do so by the Chair. 7:00pm

## AGENDA

1. **APOLOGIES FOR ABSENCE** 7:20pm  
To receive any apologies for absence and approve reasons for non-attendance.
2. **DECLARATIONS OF INTERESTS** 7:22pm  
Members are required to declare any Disclosable Pecuniary Interest (DPI) or Personal Interest (PI) they may have in any of the items included on the agenda.
3. **REQUESTS FOR DISPENSATION** 7:23pm  
To receive any requests for dispensation to participate in discussions and vote from any member who has a Disclosable Pecuniary Interest (DPI).
4. **MINUTES OF PREVIOUS MEETING** 7:25pm  
To receive the minutes of the meeting of the previous Allotments Committee held on Tuesday 9<sup>th</sup> September 2025.
5. **MATTERS ARISING** 7:27pm  
To consider any matters arising from the above minutes.
  - Poster advertising 2 places on the Allotment Committee

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| <b>6.</b>  | <b>FINANCIAL MATTERS</b><br>To receive the most recent budget report in relation to the allotments function and approve any items of expenditure within the agreed revenue budget; and to consider any issues relating to water usage at the allotment site. | 7:31pm |
| <b>7.</b>  | <b>CORRESPONDENCE</b><br>To consider such correspondence received as may require action.   | 8:00pm |
| <b>8.</b>  | <b>ASSET MANAGEMENT</b><br>To consider any issues relating to repairs and maintenance at the allotment site.   | 8:05pm |
| <b>9.</b>  | <b>WAITING LIST</b><br>To receive a report on the current waiting list and any vacant allotment plots.   | 8.10pm |
| <b>10.</b> | <b>ALLOTMENT INSPECTION</b><br>To discuss  | 8.20pm |
| <b>11.</b> | <b>ANY OTHER BUSINESS</b><br>To consider any other business which the Chair considers to be urgent, i.e. requiring immediate action or attention.  | 8:25pm |
| <b>13.</b> | <b>NEXT MEETING</b><br>To confirm the next meeting: Tuesday 10 <sup>th</sup> March 2026 at 7.00 p.m.   | 8:30pm |

**EXCLUSION OF THE PUBLIC:** The Council may at any point pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. terms of commercial tenders and negotiations for contracts; employment matters; and legal proceedings preparation or advice.